



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1. Name of the Institution

YASHWANTRAO CHAWHAN ARTS,
COMMERCE AND SCIENCE COLLEGE,
LAKHANDUR

- Name of the Head of the institution **Dr. J. V. Dadve**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **07181260112**
- Mobile no **7774027664**
- Registered e-mail **yccl1993@gmail.com**
- Alternate e-mail **jagannathdadve@gmail.com**
- Address **Wadsa Road, At/Post - Lakhandur
Dist. Bhandara (M.S.)**
- City/Town **Lakhandur**
- State/UT **Maharashtra**
- Pin Code **441803**

2. Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
- Location **Rural**

- Financial Status **Grants-in aid**
- Name of the Affiliating University **Rashtrasant Tukdoji Maharaj
Nagpur University, Nagpur (M.S.)**
- Name of the IQAC Coordinator **Dr. Rakesh P. Wasnik**
- Phone No. **07181260112**
- Alternate phone No.
- Mobile **8805767801**
- IQAC e-mail address **yccl1993@gmail.com**
- Alternate Email address **wasnikrp@gmail.com**

**3. Website address (Web link of the AQAR
(Previous Academic Year)**

<http://www.ycclakhandur.com/wp-content/uploads/2021/12/AQAR-2019-20.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<http://www.ycclakhandur.com/wp-content/uploads/2022/01/Academic-Calendar-2020-21.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.02	2019	28/03/2019	27/03/2024

6. Date of Establishment of IQAC

07/04/2019

**7. Provide the list of funds by Central / State Government
UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	NIL	0

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of

[View File](#)

IQAC

9.No. of IQAC meetings held during the year 4

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **No**

- If No, please upload the minutes of the meeting(s) and Action Taken Report

[View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Regular IQAC Meeting.

Preparation and submission of AQAR.

Feedback on Curriculum collected from stakeholders, Analyzed & Action Taken.

Students Satisfaction Survey on Teaching-Learning & Evaluation process.

Initiation of new PG courses.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Starting of new PG courses	Initiated of new PG courses.
Organization of National Level Webinar	Organized National Level Webinar on 'Pre & Post Corona Pandemic Conditions of Migrated Labourers in India'.
Organization of International Academic Activity	Organized International Academic Expert Talk on 'Students on Career Prospective in Abroad as Interactive' for students.
Organization of Workshop	Three days Online Workshop on 'Developing Skills for Shaping Career in Industrial Sector' for all semester students.
Continuation of UBA 2.0	Several Survey are conducted for Unnat Bharat Abhiyan 2.0

13. Whether the AQAR was placed before statutory body? **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural
• Financial Status	Grants-in aid
• Name of the Affiliating University	Rashtrasant Tukdoji Maharaj Nagpur University, Nagpur (M.S.)

• Name of the IQAC Coordinator	Dr. Rakesh P. Wasnik				
• Phone No.	07181260112				
• Alternate phone No.					
• Mobile	8805767801				
• IQAC e-mail address	yccl1993@gmail.com				
• Alternate Email address	wasnikrp@gmail.com				
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4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.ycclakhandur.com/wp-content/uploads/2022/01/Academic-Calendar-2020-21.pdf				
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Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.02	2019	28/03/2019	27/03/2024
6.Date of Establishment of IQAC			07/04/2019		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	NIL	0	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			4		

<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	<p>No</p>	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	<p>View File</p>	
<p>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</p>	<p>No</p>	
<ul style="list-style-type: none"> If yes, mention the amount 		
<p>11. Significant contributions made by IQAC during the current year (maximum five bullets)</p>		
<p>Regular IQAC Meeting.</p>		
<p>Preparation and submission of AQAR.</p>		
<p>Feedback on Curriculum collected from stakeholders, Analyzed & Action Taken.</p>		
<p>Students Satisfaction Survey on Teaching-Learning & Evaluation process.</p>		
<p>Initiation of new PG courses.</p>		
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Empty space for content		

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13. Whether the AQAR was placed before statutory body?	No
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<ul style="list-style-type: none"> Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	11/01/2022

15. Multidisciplinary / interdisciplinary

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16. Academic bank of credits (ABC):

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17. Skill development:

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):
20.Distance education/online education:

Extended Profile

1.Programme

1.1	57
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	3180
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	3129
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	774
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	57
Number of full time teachers during the year	

File Description	Documents
Data Template	No File Uploaded

3.2	8
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	40
Total number of Classrooms and Seminar halls	

4.2	2675160
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	47
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our college is affiliated to Rashtrasant Tukdoji Maharaj Nagpur University, Nagpur. We follow the curriculum designed by it. For effective delivery of the curriculum through a well planning we undertake following measures.

- There is a faculty wise timetable committee which prepares the timetable as per workload for the academic session.
- A comprehensive teaching plan is prepared by every department and teachers, which includes the delivery of lectures, tutorials and practical.
- The faculty members deliver few lectures on the introduction of the curriculum.
- Unit Tests are conducted periodically and its result is displayed and discussed with the students in the class room.
- Assignments and seminars are given to the students under the supervision of the faculty.
- Guest lectures of eminent faculty members from other institutions are invited to give students an exposure to the current trends and the latest subject knowledge.
- ICT is used for effective teaching by the teachers of various departments.
- The faculty members encourage the students to read the reference books and take use of e- resources available at the institute level Network Resource Centre to update and enhance their subject knowledge.
- Short Term Courses and Soft Skill programs are conducted for the overall development of the student.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Our Institute is affiliated to RTM Nagpur University Nagpur. Before the start of each session, University notifies an academic calendar for all the programs, which contains the date of commencement, last working day of the session, Internship schedule and dates for semester-end examinations. Our institute follows the calendar issued by the RTMNU University. The institute prepares an institute-level calendar. Institute calendar of events includes details like the total number of working days and holidays. The academic activities, CIE, and all activities are conducted in adherence to the calendar of events except unpredicted circumstances.

Institution Head supervises and monitors the completion of the

syllabus as per the teaching plan prepared by faculty. Internal Assessment tests, assignments, quizzes, and seminars are part of the Continuous Internal Evaluation of students. The course instructors prepare question papers based on the syllabus. Continuous evaluation and assessments are also done for laboratory course, project work, seminars. Conduction of laboratory experiments and viva, Submission of records are the major components of laboratory course evaluation. The Principal, through Syllabus Supervisory Committee frequently reviews the semester's progress and provides suitable suggestions.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

10

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

8

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

225

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The affiliating university designs and prescribes the curriculum and accordingly the institute integrates cross cutting issues relevant to Gender, Environment and Sustainability, human values and professional ethics into it as per the scope and requirement to develop an impartial, indiscriminating, environment conscious attitude with full faith in human values and professional ethics.

As far as the eradication of gender bias is concerned, the teachers enlighten students about the need and importance of gender equality in the context of the syllabus prescribed. In addition, the 'women development committee' organizes various programs to create awareness among the students on gender issues. Environment and sustainability is well dealt with in the subject namely Environmental Studies which is prescribed by the university and mandatory for second year of all the UG faculties. In addition, the environment committee of the institute organizes various programmes to sensitize students to environmental issues. The commerce faculty especially has scope to deal with professional ethics. Besides, the programmes are also arranged to focus on the value and significance of professional ethics in human life.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

35

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	http://ycclakhandur.com/wp-content/uploads/2022/03/1.4.2-1.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://ycclakhandur.com/wp-content/uploads/2022/03/1.4.2-1.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

3180

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

3129

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution (Yashwantrao Chawhan Arts, Commerce and Science College, Lakhandur) after admissions of students conducts preliminary classes discussing the syllabus, examination pattern, books and other source materials as well as IT related topics with students. After, familiarization with course content, routine tests are conducted related to the subjects taught in the class and evaluations are done. The slow learners are paid additional attention to bring them to advanced learners level with different online lectures, additional materials, etc. Further, the unit tests, subject wise tests, university pattern full paper tests, etc. are routinely taken to assess the learning levels and preparedness of students. For advanced students, various special courses are introduced such as different certificate courses (conducted under Jeevan Shikshan Abhiyan) in Spoken English, Basics in Music, Pali, Soil testing and fertilizer recommendation, Biofertilizer and pesticides, Basic Computer fundamental course, etc. During Covid-19 pandemic and lockdown students have been given online information and training related materials. Students have also been exposed to faculties from other institutions

through webinars and special lectures. Regular educational monitoring, evaluation and mentoring are given to students by the faculty along with counselling to inculcate positive attitude and necessary skills in students for their greater benefit.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3180	57

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our institution believes in enrichment of student skills to overall personal development by adoption of various student centric methods such as experiential, participative learning and problem-solving methodologies. Seminar, webinars, guest lectures, poster presentations, debates, quizzes, field visits and surveys, project work, assignments, industrial tours, conferences, etc., either conducted by college or other institutions, are various platforms where students are encouraged and helped to prepare for learning and participation in various competitions. Guest lectures (offline/online) and webinars give exposure and interaction with eminent experts from different academic and research institutes and industry. The NSS and Unnat Bharat Abhiyan village adoption/camp/survey, Awareness marches, Tree Plantation, Plastic free campus/village, voluntary face mask preparation & distribution, sanitization and Covid-19 awareness programs are some of the experiential and participative learning programs and processes where students work as team to learn current issues and participate in problem solving as a citizens' social responsibility and community welfare.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Our institution receives nearly all the admissions from the rural and tribal region of Vidarbha, Maharashtra where our institution is situated. Despite being from the backward region, faculty and students are given best of the possible institutional ICT infrastructure and learning tools. The institute has secure Wi-Fi facility in the campus and building while additionally high speed Ethernet connection is provided in the library, computer lab and NRC centre. The students are familiarised with various IT related tools and Apps since the start of the session/curriculum and students are joined to various online subject/class related WhatsApp/telegram/google classroom groups and later advanced learning is provided with more use of LCD projectors, Virtual/Google Classrooms, Moodle, Video lectures (Zoom/Microsoft/WebEx platforms), online quiz and competitions using google forms, MOOCs, etc. All the teaching faculty and most of the administrative staff use ICT technology in college including admission, updating of student details, teaching, examination, evaluation, marks entry, result generation, etc. As a high number of the students belong to poor background and may not afford to have personal android phone or laptop, the institutional library and NRC gives them ready access to a wide variety of ICT tools and e-resources.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

57

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

57

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

20

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

461

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution has well adopted internal assessment system to monitor the progress of students through-out the academic period. The students are made aware of the academic calendar, time table and annual teaching plans and assessment/evaluation processes at the beginning of academic year as well as beforehand any evaluation. Students are also updated through various modes of instructions (classroom and digital). Subject related as well as general knowledge & competitive examinations related workshops, lectures are regularly conducted while feedback regarding each activity is taken. Unit tests, assignments, pre-university exam tests are duly conducted and feedback for improvements are provided to students. Students are encouraged who are slow learners or who fall behind due to any reasons such as personal/health any out-of-campus assignments such as Sports, Drama, NSS camps, job interviews, etc. to fill in the gap of curriculum and academic work. The result analysis is prepared by teachers as subject wise, class wise and for semester/annual exam and the passing percentage of students (University Exam) is calculated as per University records. The results and other related matter are updated with Principal & faculty members and suggestions/feedback is taken.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Our institution has adopted various grievance redressal mechanisms which are transparent, time-bound and efficient. For any grievances related to internal examinations including assignment, project, field study, unit tests, pre-university exam tests as well as practical and internal assessment the students are well in advance updated about the internal examinations, its format as well as well marking schemes. For any grievances arising due to a student's failure to appear/attend internal examinations due to health or participation in competitions/camps/workshops/recruitments exams, or any other issues etc. are given due considerations by Exam Committee which is responsible for resolving any issue related to exam.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Yashwantrao Chawhan Arts, Commerce & Science College, Lakhandur provides courses offered at Undergraduate level and Postgraduate level in all three faculties (BA, BCom, BSc, MA, MCom, MSc) as well as certificate courses. The information regarding programmes offered by institution are provided to all by print (Prospectus of the college) as well as by digital mode (website of college) and Faculty and Students are well aware of the course outcomes. In admission process, students (with parents) are counselled regarding the different programmes and choices of subjects/courses by faculty. The passing undergraduate students are eligible for Post-Graduation (Master's Degree) in the subjects offered/chosen by students at undergraduate courses. All degree holders (UG & PG) are eligible for MPSC, UPSC, Staff selection commission, Clerical, Banks and other PSUs sectors, Forest Services, Agriculture Services Recruitment Board, Medical/Hospital Services, etc. The graduate students are also become eligible for job oriented or commercial courses. The students are also eligible for Private Sector jobs. Some of the certification courses are provided by the institutions which are skill based. The students securing B+ (Plus) in Post-Graduation are eligible for appearing in NET, SET, GATE, PET examinations as well as can opt for research work.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our institution has internal assessment mechanism for all the programmes and courses offered to students of UG, PG and Certificate courses. The objective and outcomes are properly evaluated for admitted students so that PSO's are attained through the assessment of competency development in terms of knowledge and skills. The different departments of college adopt both direct and indirect methods of assessment to ensure attainments of PO's and CO's and includes for direct assessment like Internal Tests, Student Seminars, Group discussion, Laboratory performance, Project work, Assignments, etc while for indirect assessment participation in co-curricular activities, extra-curricular activities, social responsibility tasks, etc are taken into account and score of each assessment are used for evaluation for attainment of POs, PSOs and COs. Our institution provides different platforms to students on cultural activities, Nature Club, Forest visits, N.S.S, Village adoption, Health Awareness programmes, Road Safety, Swatchata Abhiyan, Career Counselling, Personality Development Program, Guest lectures, etc to develop skills, showcase talent and to build-up social responsibility as virtue in students for benefit of society.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

774

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://ycclakhandur.com/wp-content/uploads/2022/03/SSS-2020-21.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

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File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

2

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Institution is well acquainted and conscious of the importance and effectuality of the ecosystem for innovations that help students get apt guidance about career building through competitive exams and also create and develop the young businesses. For the said purpose, the institute has set up an employment Guidance Bureau that collects information regarding various sources of employment and transfers the knowledge of the same to the students to enable them to get the job. The employment Guidance Bureau offers suggestions and advices to students to turn towards the self-employment by launching their own businesses. The said committee at our institution provides valuable information to the students about competitive exams and guides on how to make the preparation of these exams.

The Employment Guidance Bureau under the aegis of IQAC arranges special programs in which the experts are invited to address the students on the relevance and need of the preparation of

competitive exams for the employment purpose and also motivates them for the self-employment. During the session 2020-21, three days online workshop was organized on 'Developing Skills for Shaping Career in Industrial Sector' on 28th to 30th June, 2020. One day workshop was organized on 'Career Guidance for Competitive Exams (MPSC/UPSC)' on 9th August, 2020'. Under student development programme Industry Expert Talk on 'Pharmaceutical Generic Production Process was arranged on 4th August, 2020. One day Student Development Programme 'Role of Medicinal Plants and Pharmaceutical Industry' was organized on 17th July, 2020. And One day Student Development Programme on 'Role of Quality Control and Downstream Process in Pharmaceutical Industry' was also organized on 26th July, 2020.

The institute has formed the College Research Committee to specially promote the research activities and thereby to ensure the creation and transfer of useful knowledge to the students and the society. The said committee, through various departments of the institute, organizes seminars, workshops, guest lectures etc. to encourage teachers and students to conduct research on varied important topics. The College Research Committee incentivizes the teachers to get their research papers published in reputed and indexed journals and in conference-proceedings and also to make the poster presentations in the seminars and conferences. The teachers are motivated by the said committee to publish their books in the reputed journals with ISSN and ISBN nos. The top management felicitates the teachers who attain Ph.D. degrees by offering them shawl, Shrifal and mementos during the Annual Function of the institute to give boost to the research culture which has yielded substantial results in terms of nearly 20 Ph.Ds. done by the teachers of the institute while one assistant professor has submitted his thesis to Gondwana university, Gadchiroli, to obtain the same degree and four have got their synopsis sanctioned by the affiliating university.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://ycclakhandur.com/wp-content/uploads/2022/03/3.2.1.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

6

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

00

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

16

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers

published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

6

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Institute, as per its vision and mission, is committed to serve the neighborhood community through the various extension activities for having a positive impact on the neighborhood community through the creation of awareness about different issues like poverty, superstition, social evil customs, health problems such as ongoing CORONA pandemic, illiteracy, uncleanliness, rising rate of drop-outs, scarcity of water, farmer's suicide, Naxal influence, dowry custom, secondary treatment to women, fatal addictions, environmental issues, female feticide, open defecation and so on to develop a sense of responsibility among them and impart comprehensive understanding of the community of which they are part to ensure the holistic development. NSS is the main unit while others include Adult and Continuous Education, De-Addiction Committee, Women Development Committee, Environment committee, Cultural Committee etc. through which, the institute organizes several important programs to create awareness among students about various social issues as mentioned above and thus in turn, the neighborhood community is substantially benefitted by the extension activities. It is seen that there has been positive and constructive change in the attitude and general behavior of the students and the people living in nearby villages after witnessing the different activities organized by our institute.

File Description	Documents
Paste link for additional information	http://ycclakhandur.com/wp-content/uploads/2022/03/3.4.1.pdf
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

2

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

4

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

184

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

00

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Sr. No.

Description of facilities

Quantity

Area in square meter

1

Principal Office

1

36.27

2

Administration Office

1

36.27

3

Class Room

29

1679.94

4

Laboratories

10

341.77

5

Computer Lab

1

36.27

6

Play Ground

1

20121

7

College Library

1

72.54

8

Parking Area

1

1860

9

Staff Room



1
53.19

10
Physical Education

1
50.22

11
YCMOU Office

1
16.92

12
Girls Common Room

1
36.27

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has spacious sports ground for outdoor games and adequate room for indoor games. Most of the students use regularly the sports ground. The seminars and cultural events are held in the spacious hall established in 2013. Various cultural and academic events such as dance competition, rangoli competition, essay, poster, singing, debate, speech etc. competition and seminar, workshop, conference are organized in this hall. Independence Day, Republic Day and Maharashtra Day are celebrated

on the terrace of the college building. Annual Day programme is organized in the premises of the institute. Every year death and birth anniversary of great leaders, social reformers are observed to inculcate high values among the students. The gym is available for staff and the students in the morning and in evening. Sports facilities are available for students such as Cricket, Volleyball, Kabbadi, etc. and indoor games Carom, Chess, etc. Yoga center is arranged in the hall of gymnasium.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

385645

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library has adequate space for the students to study and issue the books. Library has the facility of LIBMAN software (version 1.0). This software is used partially by faculty and students for searching books by author's name or by the title of the books. The reading room in the library is spacious and used by students. The record of issue and return of books is well maintained manually in library register. All books are coded with unique accession number. The LIBMAN software covers all the aspects of the library management and it simultaneously provides a useful tool to every member to access these resources at fingerprints.

At the outset of the academic session the library committee holds a meeting every year with the permission of principal, who allows the committee to collect the list of new books recommended by faculties and ordered as per the requirement.

Name of the ILMS software - LIBMAN

Nature of automation Partial

Version 1.0

Year of Automation 2020-21

Service provider Master software Nagpur

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.53368

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

32

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college updates the IT facilities for the students and teachers from time to time as per requirement. The college premise has Rail-Tail Wi-Fi Network with high speed internet in office, examination section, library and computer science lab. All the computers in office and lab are connected with LAN, speed of LAN is > 50 MBPS with Broadband connection. Faculties use PPT presentations and videos in the class room teaching to improve the learning standard of the students. The faculty members use the scanner, printer and Xerox for official purposes. Some of the classrooms and laboratories are well equipped with wall mounted projectors. There is a Network Resource Center for common usage. In addition, the faculties have their personal Laptops for academic purpose.

To gain the additional information, faculties can access the Wi-Fi anywhere in campus, to carry out research activities, also to enrich their knowledge for respective subject. The college campus is under CCTV surveillance for the student protection and the discipline purposes.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

47

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2871644.13

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

For the maintenance and utilization of physical, academic and support facilities, the institute has constituted various committees such as College Development Committee, Syllabus Supervisory Committee, Games & Sports, Ground development Committee, Environmental Study Club, Library Advisory Committee, Science Association, IT & Computer Literacy Committee, College Exam, Result Analysis & Improvement Committee etc. The College

Development Committee is responsible for maintaining and utilizing physical facilities. Accordingly it keeps track of the status of physical facilities in the institute and suggests and recommends repair, maintenance of the building and the creation of additional infrastructure as per the requirement to the head of the institute and governing body. To ensure smooth maintenance and optimal utilization of academic facilities, the principal has set up a Syllabus Supervisory Committee and appointed the Course Coordinators to monitor various academic activities which include the implementation of annual teaching plan for effective delivery of curriculum, use of ICT tools for effective teaching-learning process, arrangement of substitute in the absence of respective teacher for uninterrupted teaching-learning, co-curricular activities, classroom level tests, group discussions, teacher-students interaction etc. and suggest and recommend the required academic facilities for the same to head of the institute.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://ycclakhandur.com/wp-content/uploads/2022/03/Portfolio-2020-21-1.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2670

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

3562

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

3562

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

164

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students' representation in various committees:

Infrastructure & College Development Council, Cultural Activities Committee, National Service Scheme, Adult Education, Jan Shikshan Nilayan & Population Education Club, Games & Sports, Ground Development Committee, Employment Guidance Bureau & Placement Cell, Competitive Exam Committee, Grievance Redressal Committee, Student Council, Student Welfare & Discipline Committee, College Study Tour and Excursion Committee, College Nature, Environmental Study Club & Disaster Management Committee, Parent-Teacher & Alumni Association, Women's Development & Grievance Committee, Science Association Committee, De-Addiction Committee, Library Advisory Committee, College Magazine Committee, Anti-Ragging Committee, Publicity Committee, Dress Code & I-Card Committee, Academic Award Committee, Internal Quality Assurance Cell (IQAC), IT & Computer Literacy Committee, Add-On Courses Committee (Career Oriented Programme), Mentor-Mentee Committee, Cleanliness Drive Committee, Youth Information Ambassador Committee, Special Task Committee, E Teaching-Learning Management Committee

File Description	Documents
Paste link for additional information	http://ycclakhandur.com/wp-content/uploads/2022/03/Portfolio-2020-21-1.pdf
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

2

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institute doesn't have a registered Alumni Association but there is a college level said association. Every year regular two meetings are held but due to CORONA pandemic only one online meeting was organized on 21st June, 2021, in the current session on ZOOM platform. Former students of the institute offered various useful and effective suggestions to deal with the challenges and difficulties created by the ongoing COVID-19 situation in the said meeting. The cooperation of the alumni contribute to the development of institute in various areas such as students related problems, institute and neighboring community relationship,

organization of the various activities in the villages adopted by the institute, admission process and so on.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

To provide quality higher education to the socio-economically backward and Naxal affected people of remote and rural region for their upliftment.

Mission

To attain the overall development of the students in order to enable them to face all sorts of challenges in today's world of cut-throat competition through positive, creative, constructive, optimistic, innovative, technology-based curricular, co-curricular and extra-curricular activities and the scientific approach at the institution.

The governance of the college is based on democratic principles and the transparency is maintained in all the affairs. The rules and regulations of the UGC, state government and the affiliating University are minutely taken into consideration while developing and deploying any plan of action at the college. The perspective plan of the college takes shape after due discussion and consultation with the members of the top management. Various committees are constituted to carry out different activities at

the college. The teachers head these committees and they are given adequate authority to conduct programs as per the need and relevance.

File Description	Documents
Paste link for additional information	https://ycclakhandur.com/vision-and-mission/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institute believes in the distribution of responsibilities and promotes the participative management in both the academic and the administrative units of the college. The head of the college ensures that each and every committee has adequate liberty to work freely and innovatively. The head of the institute distributes certain responsibilities among the staff members in line with the guidance from the management. This practice helps the management to take good decisions and implement them in an effective manner for the academic development of students. The 'Admission and Prospectus Committee' is the example of decentralization of authority and the participative management at the college. The committee comprises twelve teachers and two members from non-teaching staff as nominated by the principal. The committee is authorized to take important decisions to ensure the smooth and students friendly admission process. As the students belong to rural, economically backward and naxal affected area, it is not affordable for them to bear the expenses of online admission process. On the request and recommendation of admission and prospectus committee to the top management, the institute provides free admission along with the online registration facilities to the students.

File Description	Documents
Paste link for additional information	http://ycclakhandur.com/wp-content/uploads/2022/03/Portfolio-2020-21-1.pdf
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

As per the vision of our institution, we aim at providing quality higher education to the eligible students from economically backward and naxal affected region of Lakhandur. There are so many students from this region who successfully complete their graduation in science stream but they fail to do post-graduation in the same stream because the colleges in this area lack in these courses and the students cannot afford to go to distant places for this education. Hence, our institute decided and chalked out a plan to introduce PG courses in science stream so that the interested, desirous and eligible students will get an opportunity to attain further education. Accordingly, the proposal for the initiation of PG courses in Microbiology, Zoology, and Botany was sent to the affiliating RTM Nagpur University, Nagpur in 2019. In the academic session 2020-21 the institute got permission for the said courses. In 2020-21 the institute sent the proposal for more courses such as Physics, Chemistry, Geology considering the need and demand of the students. In this way, the institute succeeded in initiating different PG courses in science stream for the needy and eligible students through well chalked out strategic plan.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://ycclakhandur.com/wp-content/uploads/2022/03/6.2.1.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institute has a well-structured decision making system. The Governing Body is on the top of all the bodies with full faith in the principle of decentralization of authority. Accordingly The Local Management Committee and the College Development Committee

are constituted which along with the Principal, under the guidance and supervision of GB, take important decisions on various issues for the overall development of the institution and these decisions are disseminated to the various departments, committees and units of administrative and academic sections for the successful implementation of the same by the Principal of the institute. All the rules and regulations constituted by UGC, state government and the affiliating university are followed by the institution while forming different committees and deciding their functions in and off the institution to carry out various curricular, co-curricular and extracurricular activities to attain the overall development of the learners through the higher education. Similarly, these rules and regulations are duly taken into consideration regarding service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism for the welfare of teachers and students.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	http://ycclakhandur.com/wp-content/uploads/2022/03/organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Following effective welfare measures are taken by the institute for teaching and non-teaching staff:

1. Faculty members are encouraged and helped for self-development programs and higher education.
2. Teaching and non-teaching staff are entitled to get the benefit of various leaves, viz., casual leave, Earned Leaves, vacation leave, medical leave and maternity leave for ladies staff.
3. Employee Provident Fund and DCPS for teaching and non-teaching staff.
4. Loan facility is available for institute staff through various nationalized and local-level banks.
5. The Institute provides college uniform to non-teaching staff (peons).
6. Reimbursement of medical expenditure as per the government rules.
7. Teaching and non-teaching staff can get loan against provident fund balance
8. The college allows the teachers to attend various seminars, conference and workshops.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

13

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Institution has Performance appraisal System for teaching and non-teaching staff. Every year, it is carried out at the end of each academic year. Our college follows the performance-based appraisal system approved by UGC and the affiliating university and in accordance with that the teachers are directed to record their responses regarding the academic performance in the prescribed form and submit the same to the Principal who verifies and certifies it later. In addition, confidential report system is also used for Performance appraisal of both the teaching and non-teaching staff. Outcome: This appraisal system brings into light the strengths and weaknesses of the teaching and nonteaching staff and accordingly the employees get an opportunity to improve themselves and do even better than what they have done so far.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution is committed to maintain transparency in all the financial affairs. Following which it conducts the financial audits regularly. We have our own internal audit mechanism in

terms of internal sanctioning system whereby the concerned clerks under the supervision of the Principal maintain the records of financial matters. The institution has an external auditor who carries out the statutory audit which is conducted once in a year in the month of May or June. Finally, the audited statements are prepared by the Chartered Accountant and the same, duly signed by the Principal, is forwarded to the relevant department for further assessment. Whatever objections, raised in the statutory audit, are corrected by the institution.

File Description	Documents
Paste link for additional information	http://ycclakhandur.com/wp-content/uploads/2022/03/Audit-2020-21.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

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File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Each academic year, the institute takes necessary steps to ensure the effectual use of the fund as per the availability for the overall development of the institution and accordingly the required provision is made in the books of accounts. Under the guidance and supervision of the Management and the Principal, the concerned clerks regularly prepare the Variance Report of the sanctioned budget and actual expenditure. Each academic year, the

budget is prepared in advance as per the requirements of all the departments of the institution and the same is put up by the Principal in the meeting of Governing Body where after due deliberations and the requisite corrections and changes in accordance with the suggestions of the Governing body which carefully scrutinizes all the things including expenditures, it is sanctioned for the further process. The management allows the Principal to utilize the fund for various curricular, co-curricular and extension activities to provide students with quality learning experiences. The institution provides financial assistance to the students for attending various competitions, sports events etc. organized by the affiliating or other Universities, colleges, NGOs and Government offices. The institute gets financial audit carried out by a chartered accountant each financial year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell has made a substantial contribution to the institutionalization of the quality assurance strategies and processes in terms of some certain innovative and creative approaches to better the teaching-learning process and attain the overall development of students.

Introduction of New PG courses: The institute is committed to facilitate eligible graduate students to elevate through PG level education. So, the IQAC of the institute took the initiative and recommended to the top management to introduce new PG Courses especially in science stream. Accordingly, the proposal was sent to the affiliating university to grant sanction to start PG courses in Geology, Physics and Chemistry.

Encouragement to Online Teaching-Learning Process in the wake of CORONA Pandemic:

The IQAC recommended to promote online teaching-learning process in view of the ongoing CORONA pandemic to ensure that the students don't get educationally affected by the evil impact of the pandemic. In order to make sure that the online teaching-learning process continues uninterrupted, IQAC offered certain suggestions and ideas to help and update the teachers regarding the use of various online apps to conduct digital classes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Promotion of online teaching-learning process: -

In view of the ongoing pandemic and having also considered the positive impact of online teaching-learning process, IQAC encourages teachers to conduct online classes by using the advanced, effective, convenient, learner-friendly apps and software to impart effective education to the students. It is observed that all the teachers and majority of students are actively participating in online teaching-learning process. There has been outstanding increment in the percentage of passing students.

Student Friendly Approach in teaching-learning process: -

Keeping a learner at the center of teaching-learning process, the IQAC believes in developing student-friendly approach among the teachers. Accordingly, the teachers are motivated to extend help to the students who are academically lagging behind either due to poor grasping power or due to circumstantial reasons such as lack of android phone, due to economic problem, family issues etc. The IQAC advises teachers to form groups of ten students to offer them special guidance regarding syllabus following all the rules and regulations related to COVID pandemic because such students fail to attend online classes on account of above mentioned reasons. This practice has also helped in enhancing the number of passing

students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://ycclakhandur.com/wp-content/uploads/2022/03/6.5.3_compressed.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institution shows gender equity and sensitivity in providing various facilities to the girl students on the campus such as follows:

1. Safety and Security

The college organizes various Programmes about the gender equity and sensitivity and related issues. The experts are invited to offer valuable guidance regarding the problems faced by girl students and their safety and security. They provide useful information concerning precautions and legal aspects of their safety and security. The college has installed the 'sanitary vending machine' in the institute and also installed CCTVs on all the floors including corridors to ensure the safety and security of all the students.

1. Counselling

The teachers keep counselling the students from time to time on various issues related to stress, health, safety, academic problems, personal problems etc. Teachers acts as mentors who regularly help and guide the students. There is Women's Development & Grievance Redressal Committee at the institution which organizes programmes to create awareness among girls students regarding various acts passed by the government for the security and safety.

1. Common Room

Nearly 2/3 of the strength consists of girl students at the institute and hence there is special common room for girl.

File Description	Documents
Annual gender sensitization action plan	http://ycclakhandur.com/wp-content/uploads/2022/03/7.1.1-web.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://ycclakhandur.com/wp-content/uploads/2022/03/action-plan.pdf
7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institute is aware of the evil consequences of any type of waste on and off the campus.

Solid waste management:

The institute keeps sensitizing the students on the importance of waste management to maintain healthy and eco-friendly environment. The teachers guide students on waste management practices through personal counselling, lectures, advertisement on notice board, displaying slogans in the campus etc.. Dry and wet waste are collected on daily basis in green and blue dustbins respectively. Finally the collected waste is handed over to the employees of Nagar Panchayat to dispose it of in a proper way. The waste is generated by the various sources like office, laboratories, staffroom, classrooms, library, exam control room, store room, wings and toilets. The waste includes: Papers, plastics, aluminium foils, pens, disposable cups & plates, charts, glass slides, cover slips, glass bottles, blotting papers, tissues, sanitary napkins etc.

Liquid waste management:

There is adjoining field outside the boundary wall of the campus. The waste water from the water purifier machine is arranged to flow outside into the fields.

E-waste management:

Non-working switches, electric cables, computer monitors, keyboards, mouse, printers, scanners and UPS, if any, are stored and disposed of to the scrap merchant.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	D. Any 1 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows:	A. Any 4 or All of the above
<ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the	D. Any 1 of the above

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute is committed to ensure an inclusive environment i.e.

tolerance and harmony towards cultural, regional, linguistic, communal socio-economic and other diversities for the overall development of the learners coming from different background.

1. Unnat Bharat Abhiyaan (UBA - 2.0, Under Ministry of HRD) under this mission the institute has adopted 5 nearby villages in Lakhandur taluka to organize activities for the socio-economic development of students. Institute organizes lectures in these villages for creating awareness among the villagers and students about environmental issues. The villagers are apprised of various government schemes under this mission.
2. The institute observes death and birth anniversaries of great leaders and social workers to send the message of harmony and peace. The institute organizes rally on 'Samhidhan Din' to make people aware of constitutional values to promote tolerance and harmony.
3. The 'Blood Donation Camp' is annually organized at our college in association with 'Red-Ribbon Club' and District rural hospital of Bhandara. In this Blood donation camp, the Principal of the college, staff and students actively take part by donating blood for the noble cause of serving society which obviously promotes social, cultural, and national harmony.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution is well aware of the need and importance of inculcating constitutional values among the people. So, it organizes various activities to sensitize students and employees to the constitutional obligation: Values, Rights, Duties and responsibilities of the citizens. The Constitution Day is celebrated on every 26th November at the college by organizing rally to create awareness among the students and people about the

crucial role of constitution in maintaining peace and order and harmony in the nation. Through the rally and other awareness programme students, teachers and other employees of the institute along with other stakeholders are sensitized to their rights, duties and responsibilities as a citizen of the country as per the constitution. Institute celebrates Independence Day and Republic Day to promote constitutional obligation among the students and the other stakeholders. The institute organizes voting awareness programme on every 25th June to encourage the people for exercising their right to vote in all the elections held by the government.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://ycclakhandur.com/wp-content/uploads/2022/03/7.1.9.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Every year institute organises programmes to celebrate various national and international commemorative days, events and festivals as follows:

Sr. no.

National Festivals and Birth and Death Anniversaries

Date

1

Savitribai Fule Birth Anniversary

03 January

2

National Youth Day/Swami Vivekanand Birth Anniversary

12 January

3

Republic Day

26 January

4

Martyr's Day/Death Anniversary of Mahatma Gandhi

30 January

5

Chhatrapati Shivaji Maharaj Birth Anniversary

19 February

6

International Women's Day

8 March

7

Savitribai Fule Death Anniversary

10 March

8

Yashwantrao Chavhan Birth Anniversary

12 March

9

Mahaatma Jyotiba Fule Birth Anniversary

11 April

10

Rashtrasant Tukdoji Maharaj Birth Anniversary

30 April

11

Dr. Babasaheb Ambedkar Birth Anniversary

14 April

12

Maharashtra day

01 May

13

Chhatrapati Shahu Maharaj Birth Anniversary

26 June

14

Rajmata Jijau Death Anniversary

07 July

15

Annabhau Sathe Birth Anniversary

01 August

16

Independence Day

15 August

17

Mahatma Gandhi and Lal Bahadur Birth Anniversary

02 October

18

Sanvidhan Din

26 November

19

Mahatma Jyotiba Fule Death Anniversary

28 November

20

International World AIDS Day

1 December

21

Dr. Babasaheb Death Anniversary

06 December

22

Sant Gadge Maharaj Death Anniversary

20 December

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of the Best Practice I: Village Adoption Scheme (2020-21)

Objectives:

To bring the Naxal-affected and socio-economically backward villages into mainstream. To help the villages for their development in various fields. To provide information to the villagers about the various welfare schemes of government. To sensitize people on important issues related to health, & hygiene, eradication of superstition, gender equality, open defecation, de-addiction, ill customs, women related diseases, malnutrition, female foeticide, child labour, caste bias etc. To encourage farmers to face all sort of challenges and refrain from suicide through special counselling on stress management. To be familiar with the life style of villagers and the challenges faced by them. To organize various programmes like speeches of experts, social reformers, intellectuals, doctors, agriculturalist, government officers etc. To organize various cultural activities like dramas, skits, street plays, dances, mimicries, singing competition, to create awareness and also entertain the villagers. To provide an opportunity to the students of the institute to have interaction with villagers.

The Context:

Our institution is located in naxal affected, and socio-economically backward, remote and rural area of Lakhandur in Bhandara district. Our institute is the only full-fledged one in the entire Lakhandur region. As the people of this region are economically backward, they can't afford to go to distant places to take the higher education after HSC. So they are dependent on our institution for the purpose of higher education. Being well aware of this, our institute shows full commitment to providing suitable environment to these needy students for the said purpose.

Most of the students at our institute come from villages. So to establish better connectivity with the villages, our institute took the decision to implement 'Village Adoption Scheme' from the academic year 2014-15. Accordingly the institute adopts a village. Under this scheme, we adopted the village Kudegaon for the period of three years from 2014-15 to 2016-17 This village is situated 7 kms from Lakhandur. Kudegaon is the village where people are mainly dependent on agriculture for their economic source.

Under this scheme, the next village we adopted is 'Asola' which is situated on Paoni-Lakhandur road and just 3 km from Lakhandur in the year 2017-18. Asola is a small village and most of the people are farmers and labours. The institute has adopted another village namely Bhagadi which is six km from Lakhandur in the on-going academic session.

Practice:

As per the objective of village adoption scheme, the institute shows full commitment to do the best possible for the adopted villages. The institute through NSS organizes various awareness programmes and carries out various activities such as health & hygiene, eradication of superstition, gender equality, open defecation, de-addiction, social ill-customs, women related diseases, malnutrition, employment & self-employment, problem of farmer's suicide, dramas, skits, street plays, mimicries, dancing and singing competitions, interaction sessions with villagers, importance of collective labour, cleanliness drive, need of weirs for water conservation, the environmental pollution, tree plantation drive, display of posters & banners with relevant slogans etc.

In the consecutive academic sessions 2014-15, 2015-16 and 2016-17, the college selected the village Kudegaon for the implementation

of Village Adoption Scheme. The NSS unit of the college organized seven days University level camp from dated 16.01.2015 to 22.01.2015 on the theme 'Swachh va Nirmal Bhartasathi Yuvakanche Yogdan' (The Contribution of Youth for Clean India). 150 NSS volunteers and 8 faculty members participated in the camp.

In the session 2015-16, special camp was organized in the same village from dated 06.01.2016 to 12.01.2016 on the theme 'Swachh va Nirmal Bhartasathi Yuvakanche Yogdan' (The Contribution of Youth for Clean India). In the camp, 120 NSS volunteers and 6 faculty members of the college participated.

In the session 2016-17, seven days University level NSS camp was organized at the same village from dated 04.01.2017 to 10.01.2017 on the theme 'Swachh va Nirmal Bhartasathi Yuvakanche Yogdan' (The Contribution of Youth for Clean India). There were 158 NSS volunteers and 6 teachers present in the camp.

After the completion of three years' period of adoption of village Kudegaon, in the academic session 2017-18, our college adopted another village, Asola, Tah- Lakhandur. The NSS unit of the college organized seven days university level NSS camp from dated 31.01.2018 to 06.02.2018 on the theme 'Swachh Bharat Nirmitisathi Yuvakanche Yogdan' (The Contribution of Youth for Clean India). In the camp, 211 NSS volunteers and 10 faculty members of the college present.

The institute has adopted a village Bhagadi in the session 2018-19. The NSS unit of the college organized seven days university level NSS camp from dated 27-01-2019 to 02-02-2019 on the theme 'Swachh v Nirmal Bharatasathi Yuvakanche Yogdan' (The Contribution of Youth for Clean India). In the camp, 200 NSS volunteers and 10 faculty members of the college present.

The institute successfully organized state level seven days NSS camp at village 'Bhagadi' on the topic 'Ek Bharat-Shreshtha Bharat' from 02/02/2020 to 08/02/2020 in the current session 2019-20. The NSS volunteers across the state vehemently participated in the camp. During the camp so many activities, programmes useful for the villagers were organized.

The institute didn't organize any NSS Camp during the session 2020-21 due to the CORONA pandemic. However, the institute continued to support the people of adopted village 'Bhagadi' through various activities such as distribution of masks among the villagers by the NSS volunteers who themselves prepared the masks,

sensitization about COVID-19 guidelines to the villagers etc.

Evidences of success:

1. In the village the rate of literacy has increased and there has been a change in the attitude of villagers towards higher education.
2. The villagers have become more conscious about health & hygiene, cleanliness, environmental sustainability.
3. There has been considerable decrease in social evils such as superstition, addiction, female foeticide, child labour, caste bias etc.
4. Most of the villagers got aware of the impact of COVID-19 and started to follow the CORONA guidelines.

Problems Encountered and Resources Required:

1. The area is naxal affected, rural & remote.
2. Poor transportation facility.
3. Poor awareness about ICT.
4. The villagers tend to abstain from communication with the outsiders.
5. Open defecation still continues to be a challenge.
6. State Transportation service required.

Best Practice II

Title of the Practice: Academic Excellence Award & Felicitation of Prominent Citizens

Objectives:

To encourage the students to improve their academic performance.

To provide the incentive economic help to top-scorers in individual subjects by the respective subject teachers.

To inculcate competitive spirit among students.

To felicitate the meritorious students by distinguished personalities.

To inspire the slow learners for better academic performance.

To felicitate the citizen for their outstanding work in respective area.

To connect the institute with prominent citizens of the area.

To inspire the students of the institute with the achievements of prominent citizens.

Context:

The institution is committed to provide the quality education in rural, economically and socially backward area like Lakhandur. The institution takes every care to enhance the academic performance of students. So we realised the importance of felicitating and honouring the students for their academic achievements and started distributing Academic Excellence Award to the top scorers and meritorious students. To inculcate the competitive spirit among the students and motivate them for better academic performance, the institution took the decision to introduce the Academic Excellence Award every year. As the region is economically backward and most of the students come from poor families, not only the teachers but the top management also contribute prize money to award the students. Thus the institution ensures the involvement of maximum stakeholders in the programme.

The institute is committed to maintain good relationships with the people of nearby villages. So, the top management took the

decision to felicitate and honour the prominent citizens who have done outstanding work in the area. In order to maintain rapport with the local people and motivate the students institute initiated the practice of felicitating and honouring the prominent citizens.

The Practice:

Taking into consideration the vision and mission of the institution, we have been organising the Academic Excellence Award ceremony for the last six years and added the practice of felicitation of prominent citizens to it in the academic year 2020-21. Under this practice as far as academic award is concerned, the college publishes the details of this award, with prize money sponsored by the respective faculty members and the members of top management are published in the prospectus every year. The institute has formed the 'Academic Excellence Award' committee which finds out the top scorers of the previous year in individual subjects. The committee members collect the prize money from all the subject teachers. All the top scorers and meritorious students are informed by correspondence or through personal contact. In the presence of invited guests and dignitaries the prize money and mementos are given to the top scorers and meritorious students. The record of the same is maintained by the concerning committee.

In the session 2020-21 the institute arranged 'Academic Excellence Award & Felicitation of Prominent Citizens' on 6th August, 2021. All the top scorers and meritorious students and the prominent citizens of the region were felicitated and honoured in the presence of the invited guests and dignitaries.

Evidences of success:

It has come to our notice that there has been gradual development in student's academic performance. To some extent, the institution has succeeded in inculcating the competitive spirit among the students through the distribution of 'Academic Excellence Award' to the top scorers and meritorious students. Due to this prize distribution ceremony not only the winners but also the students present in the programme get inspired for better performance in future. All the teachers promptly and willingly give the prize money. In the programme, all the awardees including those who have left the college for further education remain present without a fail.

The felicitation of prominent citizens of the area has established a good rapport of the institute with the nearby villages. The major personalities of the area have appreciated this move of the institute and students have got motivated.

Problems Encountered and Resources Available:

No problems are encountered in the implementation of the scheme. Human and other resources are available in the institution. As far as the financial resource is concerned, it is well managed collectively by the top management and all the teaching and non-teaching staff of the institution.

File Description	Documents
Best practices in the Institutional website	http://ycclakhandur.com/wp-content/uploads/2022/03/7.2.1-Best-Practices-2020-21-1.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Promotion of Research Culture:

Promotion of Research Culture: Keeping in view the importance and significance of the research activities in the field of higher education and society, our institute believes in the promotion of research culture among the staff members and students. Accordingly, the teachers are encouraged to undertake various research activities and provide the benefit of the same to the students and the society. The teachers are advised to inculcate the same research culture among the students as well. For the attainment of the said goal, the institute provides all the best possible facilities to the teachers and the students. This includes the e-resources like INFLIBNET, WI-FI connectivity, National Digital Library, online video clips, PPTs, and e-material required for the research activities. Besides, the institute also provides ICT tools like high resolution projectors to ascertain the achievement of the goal of promoting research culture among the teaching staff and students. Similarly, the institute is fully responsive to the approaches of teachers for conducting research

works. In accordance with this, the institute liberally grants permission to the teaching staff for attending various conferences, seminars, workshops etc. The institute encourages the teachers to prepare research papers and get them published in the reputed journals. The institute motivates the teachers to complete their Ph.D. works and for the same it grants the permission as and when requested by them. As a result of the promotion of the research culture in the institute, there are 20 teachers who have completed their Ph.D. and one teacher has submitted his thesis to the Gondwana University, Gadchiroli, while four ones have successfully enrolled for the same venture. There are number of research papers published in the reputed journal, seminars, conferences proceedings with ISSN, ISBN Nos. science teachers have presented their posters in seminars and conferences successfully. The percentage of teachers attending conferences, seminars, workshops has also increased considerably. In addition, some teachers have also published their books with ISSN and ISBN Nos. through reputed publications. The students participate in the college level seminars organized by the respective departments. The principal of the institute and two Assistant Professors from Geography and Microbiology department are currently working as recognized Ph.D. Guides in RTM Nagpur University, Nagpur. Some of the scholars under their guidance have received Ph.D. degree while others have submitted their thesis. The institute has obtained the recognition as 'Research Centre in Geography Department' with the permission of the affiliating university. In this way, the institute has got the substantial success and response from the teachers and students to its mission of promoting research culture in the institute.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Future Plan

IQAC plan of action for the next academic year:

- To organize interdisciplinary workshops, Conferences, Seminars.

- To start new Add-on Courses.
- To sign more MoUs with other institutions, agencies, industries.
- To conduct faculty and student exchange programme with other institutions.
- To introduce creative and innovative technique in teaching-learning process.
- To encourage the students to participate in seminars, conferences etc.
- To motivate students to present papers in seminars, conferences etc.
- To encourage teachers to publish research papers in quality UGC-Care journals with good impact factors.
- To carry out minor and major research projects.
- To encourage the teachers to complete Ph.D. work.
- To start research centre for Ph.D. work in other various subjects.
- To motivate teachers to gain financial support from various funding agencies for research projects.
- To carry out outreach programmes for the welfare of society.
- To organize programmes, rallies to create awareness among the people about environmental issues.
- To conduct tree plantation drive in and off the campus.
- To offer financial help to the needy students for admission.
- To enhance the infrastructural facilities.
- To digitalize the admission process for the convenience of students.
- To organize special workshops for non-teaching staff.
- Upgradation of all the laboratories.
- To start new PG courses.
- To introduce skill based courses.
- To open a coaching centre for competitive exams like MPSC & UPSC.
- Upgradation of library.
- To apply for NIRF.
- To recruit new full time and permanent teaching and non-teaching staff.