



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	YASHWANTRAO CHAWHAN ARTS, COMMERCE AND SCIENCE COLLEGE, LAKHANDUR
Name of the head of the Institution	Dr. J. V. Dadve
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07181260112
Mobile no.	7774027664
Registered Email	yccl1993@gmail.com
Alternate Email	jagannathdadve@gmail.com
Address	Wadsa Road, At/Post - Lakhandur Dist. Bhandara (M.S.)
City/Town	Lakhandur
State/UT	Maharashtra
Pincode	441803

2. Institutional Status																			
Affiliated / Constituent			Affiliated																
Type of Institution			Co-education																
Location			Rural																
Financial Status			Self financed and grant-in-aid																
Name of the IQAC co-ordinator/Director			Dr. Rakesh P. Wasnik																
Phone no/Alternate Phone no.			07181260112																
Mobile no.			8805767801																
Registered Email			wasnikrp@gmail.com																
Alternate Email			rakesh_nr291@rediffmail.com																
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)			http://www.ycclakhandur.com/wp-content/uploads/2021/05/AQAR-2018-19.pdf																
4. Whether Academic Calendar prepared during the year			Yes																
if yes,whether it is uploaded in the institutional website: Weblink :			http://www.ycclakhandur.com/wp-content/uploads/2021/08/Academic-Calendar-2019-20.pdf																
5. Accrediation Details																			
<table border="1"> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> <tr> <td>1</td> <td>B</td> <td>2.02</td> <td>2019</td> <td>28-Mar-2019</td> <td>27-Mar-2024</td> </tr> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B	2.02	2019	28-Mar-2019	27-Mar-2024
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
1	B	2.02	2019	28-Mar-2019	27-Mar-2024														
6. Date of Establishment of IQAC			07-Apr-2019																
7. Internal Quality Assurance System																			
<table border="1"> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by IQAC</th> <th>Date & Duration</th> <th>Number of participants/ beneficiaries</th> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </table>						Quality initiatives by IQAC during the year for promoting quality culture			Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries								
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Add-on Certificate Courses in Subjects	11-Mar-2020 40	360
Recruitment of Teaching and Non-teaching Staff	15-Feb-2020 1	50
Two Days International Conference on 'Future Tech of Life Science'	14-Feb-2020 2	750
One Day National Webinar on 'Intellectual Property Rights (IPR)'	28-Jan-2020 1	450
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2019 0	0
NIL	NIL	NIL	2020 0	0
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Two day International Conference on "Future Tech of Life Science"

2. One Day National Webinar on " Intellectual Property Rights (IPRs)"

3. Recruitment of Teaching and Non-teaching Staff

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
organization of Seminar/webinar/Workshop/conference	organized national level webinar on "Intellectual Property Rights (IPRs)"
organization of International conference	organized two days international conference on "Future Tech of Life Science"
Recruitment of Teaching and Non-teaching Staff	recruited new 8 full time permanent teachers in science faculty and 01 in non-teaching
Organization of State level NSS camp	successfully organized state level NSS Camp
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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

18-Jan-2020

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)

The institute uses different Management Information System for specific use at Administration and at Library. This is part of the initiative for digitalization of some of the institute's functional processes. The MasterSoft software system is a MIS used by our institution for the admission process, updating of student details, maintaining of digitized essential certificates, providing updated/consolidated information of

admitted students to University for Enrolment and Examination related work or to Govt. Departments like Social Welfare Dept regarding Scholarship as well as inhouse work such as updating subject teachers for their subjectenrolled student list, etc. The maintenance of digital records and/or any necessary modification/correction is through proper channel and through due authorization from Principal/Head of Administration. This MIS software also facilitates and eases the generation of Transfer Certificates to Students and reduces waiting time. Our Library is digitally managed by a MIS software 'LibMan', which is a userfriendly software for cataloguing and accessioning of books. The records of all the books, thesis, etc are updated using LibMan where details such as title, accession number, author, editor, keywords, publisher, edition, entry date, price, etc and other details are managed and can be retrieved in the form of customized reports. It can also manage the Ebooks and other digital forms of reading materials. It is also used to know the issuance and circulation of books by the library and other related information.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our institute is affiliated to Rashtrasant Tukdoji Maharaj Nagpur University, Nagpur. The curriculum of various subjects is designed and prescribed by the affiliating university. The institution ensures effective curriculum delivery through a well-planned and documented process as follows: • At the outset of each academic session, the master time table is prepared by the 'Time Table Committee' under the guidance and supervision of principal. • All the teachers are directed to prepare their semester wise teaching plan and maintain the same in the daily diary. • The principal has set up 'Syllabus Advisory Committee' to ensure the effective implementation of curriculum. • In addition the course coordinators are also assigned with the special task to make sure that all the teachers engage their classes regularly. • Regular meetings of the faculties are held to discuss and decide the strategies to promote the quality teaching and learning. • Teachers are motivated to utilize ICT tools to make the teaching learning process more effective, qualitative, understandable and productive. • The principal ensures that the faculty forms the subject clubs & societies to organize various curricular & co-curricular activities like seminars, workshops, group discussions etc. • Home assignments are given for

evaluating the knowledge and academic competence of the students. • Classroom tests are conducted at regular interval to assess learners' academic progress and accordingly remedial steps are taken for the slow learners. • Teachers are encouraged to use e-platforms like Google Classroom to conduct online exams. • Group discussions are organized in the classroom and library works are assigned on concerned topics by the teachers. • Power point presentations are prepared and shown through the projectors by the teachers on concerned topics for effective teaching learning process. • The audio-visuals aids are used by the teachers to ensure the effective implementation of the curriculum. • Educational and industrial tours are organized by various departments to provide the practical knowledge to the students. • Each year preliminary examination is conducted based on the University paper-pattern to assess the academic progress of the students at the end of the academic session and at the end of the semesters since when the semester pattern is introduced by the affiliating university. • Students are motivated to use the library for university prescribed reference books, journals, magazines, etc. as a part of co-curricular activities. • For easy access to e-resources the institute provides facilities like Wi-Fi, INFLIBNET, National Digital Library etc. • All the teachers are directed to pay heed towards the grievances regarding academic issues faced by students. • Teachers are directed to provide students with additional study materials through the library and internet and other sources. • The course coordinators and syllabus supervisory committee give updates to the principal about the status of curriculum implementation. • At the end of each academic session, feedback on syllabus from various stakeholders is collected to ensure effective curriculum delivery.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate Course in Spoken English	NIL	11/03/2020	40	Employability	English speaking skill
Certificate Course in Basic of Music (Vocal)	NIL	11/03/2020	40	Employability	Singing Skill
Certificate Course in Basic Computer fundamental Courses	NIL	11/03/2020	40	Employability	Data Entry Processing
Certificate Course in Preparation of Biofertilizers and Biopesticides	NIL	11/03/2020	40	Employability/ entrepreneurship	Production of fertilizer pesticides
Certificate	NIL	11/03/2020	40	Employability	Language Skill

Course in Pali Language Speaking Course	NIL	11/03/2020	40	Employability/ entrepreneurship	Nutrition Expert
Certificate Course in Food and Nutrition	NIL	11/03/2020	40	Employability/ entrepreneurship	Accounting
Certificate Course in Basic Concept Accounting and Statistics	NIL	11/03/2020	40	Employability/ entrepreneurship	Environment Water Conservation
Certificate Course in Environmental and Water Management	NIL	11/03/2020	40	Employability	Language Skill
Certificate Course in Teaching in Marathi Language for Non- Marathi					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	Nill
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MA	Marathi	15/06/2019
MA	Sociology	15/06/2019
MA	Pali	15/06/2019
MA	Geography	15/06/2019
MA	Economics	15/06/2019
MSc	Maths	15/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
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Number of Students

360

Nil

1.3 – Curriculum Enrichment**1.3.1 – Value-added courses imparting transferable and life skills offered during the year**

Value Added Courses	Date of Introduction	Number of Students Enrolled
1 Preparation of Biofertilizer Biopesticide 2 Basic Computer fundamental Course 3 Certificate Course in Food Nutrition 4 Basic Concept in Accounting Statistics 5 Certificate Course in Environmental Water Management	11/03/2020	220
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Socio-Economic Survey of Kinhala Village in Lakhandur Taluka Dist. Bhandara (MS) 2019-20	60
MA	Socio-Economic Survey of Kinhala Village in Lakhandur Taluka Dist. Bhandara (MS) 2019-20	35
View File		

1.4 – Feedback System**1.4.1 – Whether structured feedback received from all the stakeholders.**

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The Institution collects feedback from various stakeholders such as Students, Teachers, Parents, Alumni and employer every year. For the academic year 2019-20, Feedback was taken manually by the teachers. The feedback on course is collected from the students of all the years and the other stake holders against the relevant parameters. The Feedback forms contain different parameters which include the syllabus content, reference material and ICT and other facilities available for the effective delivery of the course. The feedback collected is minutely and systematically observed and studied and then carefully and impartially analyzed and finally the report of the said analysis is prepared and submitted to the head of the institute. It is used to take the

stock of the impact exerted by the course on students, the central factor in the process of education. It aids in improving the quality of teaching-learning process and thus in turn, the overall development of the institute. The principal examines the feedback taken from various stakeholders of the institute and thereby gives important instructions and suggestions to the teachers for bringing required positive and constructive changes in their teaching style and methodology in order to transform the teaching learning process into a fruitful experience especially from the point of view of learners. He introduces improvements in other areas of the institute in line with the suggestions, ideas, solutions offered by the various stakeholders of the institute through the feedback forms. The institute shows full commitment in taking the required proper action based on the reports of feedback collected from the different stakeholders of the institute.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	PALI I YEAR	80	4	4
BSc	III Year	320	184	184
BSc	II Year	320	286	286
BSc	I Year	320	344	344
BCom	III Year	120	42	42
BCom	II Year	120	89	89
BCom	I Year	120	105	105
BA	III Year	520	142	142
BA	II Year	520	169	169
BA	I Year	520	391	391
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1752	428	39	14	48

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
53	53	45	11	11	6
View File of ICT Tools and resources					

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yashwantrao Chawhan Arts, Commerce Science College, Lakhandur strives for the all-round support and progress of the students through ensuring the mentoring of students at various levels. The students are guided not only for their academic work but also helped in to overcome obstacles in their career path. Our Teachers, as mentors, guide students throughout the year for their academic, professional, co-curricular and extra-curricular through arranging, participating or communicating with them various career related courses, skill development courses, competitive examinations, etc. as well as engage with them whenever students require any specific help. Along, with teachers, senior students are also given a part in the mentoring of junior students by involving as group in NSS, UBA, Tour, Cultural and Academic Programs.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2180	53	1:41

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
48	38	10	8	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	NIL	Nill	NIL
2020	NIL	Nill	NIL

[View File](#)

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MSc	Maths	IV	14/06/2020	23/11/2020
MA	Economics	IV	14/06/2020	28/11/2020
MA	Sociology	IV	14/06/2020	27/11/2020
MA	Marathi	IV	14/06/2020	27/11/2020
MA	Geography	IV	14/06/2020	28/11/2020
BSc	B.Sc. III	VI	14/06/2020	23/11/2020
BCom	B.COM. III	VI	14/06/2020	24/11/2020
BA	B.A. III	VI	14/06/2020	23/11/2020

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution has well adopted internal evaluation system to monitor and evaluate students and teacher's professional development. Academic calendar, time table and annual teaching plans are discussed and made ready at the beginning of academic year. Students are informed of various evaluation processes and criteria through various modes of instructions (classroom and digital). Subject related as well as general knowledge competitive examinations related workshops, lectures are regularly conducted while feedback regarding each activity is taken. Unit tests, assignments, pre-university exam tests are duly conducted and feedback for improvements are provided to students. Students are encouraged who are slow learners or who fall behind due to any reasons such as personal/health any out-of-campus assignments such as Sports, Drama, NSS camps, job interviews, etc. to fill in the gap of curriculum and academic work. The result analysis is prepared by teachers as subject wise, class wise and for semester/annual exam and the passing percentage of students (University Exam) is calculated as per University records. The results and other related matter are updated with Principal faculty members and suggestions/feedback is taken.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Yashwantrao Chawhan Arts, Commerce Science College, Lakhandur is affiliated with RTM Nagpur University, Nagpur and follows the Academic Calendar given for each year on the official website of University. This includes dates for admissions, Semesters, Semester holidays, examinations, etc. The academic calendar is displayed for faculty and students. Our institution also has a separate committee for Examination and Examination related grievances so that any student having difficulty in pursuing his course/degree is provided necessary help. RTM Nagpur University also provides or publishes various instructions or circulars regarding examination including schedules (Theory and Practical), examiners and evaluations. Our college adheres to the schedule and directions of the University.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.ycclakhandur.com/wp-content/uploads/2021/05/2.6.1.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
MSc (Maths)	MSc	--	19	17	89.47
MA (Economics)	MA	--	8	7	87.5
MA (Sociology)	MA	--	40	37	92.15
MA (Marathi)	MA	--	35	32	96.97
MA (Geography)	MA	--	20	20	100
B.SC. III	BSc	--	198	196	98.99

B.COM. III	BCom	--	57	57	100
B.A. III	BA	--	155	146	94.19
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.ycclakhandur.com/wp-content/uploads/2021/09/SSS-Report-for-Website.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	00	00	0	0
Minor Projects	00	00	0	0
Interdisciplinary Projects	00	00	0	0
Industry sponsored Projects	00	00	0	0
Projects sponsored by the University	00	00	0	0
Students Research Projects (Other than compulsory by the University)	00	00	0	0
International Projects	00	00	0	0

[View File](#)

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Study Tour To Chaprad Hillock	Womens Development Grievance Committee	12/05/2019
Study Tour To Sericulture Centre (Arjuni- Morgaon)	Commerce Dept.	01/07/2020
One Day Workshop on Investment Planning	Commerce Dept.	24/02/2020
One Day National Webinar On Intellectual Property	Microbiology Dept.	28/02/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Best Student Award	Mr. Piyush Rajendra Meshram	Microbiology Society, India	29/11/2019	Student
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Geography	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Commerce	3	3.22
International	Economics	1	6.26
International	Home-Economics	4	7.05
International	Physical Education	1	6.62
International	Zoology	1	5.24
International	Chemistry	4	0.92
International	Geography	1	7.67
International	English	2	6.8
International	Marathi	1	5.5
Nill	English	2	6.3
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Physical Education	2
Geography	2
Histroy	1

English	1
Physics	1
Chemistry	1
Commerce	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Sulfamic acid promoted one-pot multicomponent reaction a facile synthesis of 4-oxo-tetrahydroindoles under ball milling conditions	Pankaj Ledade	Publons (Web of Science Group)	2019	10	NIL	10
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Sulfamic acid promoted one-pot multicomponent reaction a facile synthesis of 4-oxo-tetrahydroindoles under ball milling conditions	Pankaj Ledade	Publons (Web of Science Group)	2019	2	10	NIL
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
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Attended/Seminars/Workshops	8	11	Nil	5
Presented papers	6	1	Nil	1
Resource persons	Nil	Nil	Nil	3
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
H.I.V. Test on World AIDS Day	Collaboration with Gramin Rugnalaya, Lakhandur and Yashwantrao Chawhan Arts, Commerce Science College, Lakhandur	13	145
Swacchata Abhiyan	NSS Units	25	140
Mahatma Gandhi Jayanti	Collaboration with Nagar panchayat and Yashwantrao Chawhan Arts, Commerce Science College, Lakhandur	40	323
Wildlife Week	Collaboration with Forest Department, Lakhadur and Yashwantrao Chawhan Arts, Commerce Science College, Lakhandur	20	189
Elocution Competition	Nehru Youth Centre, Bhandara, Ministry of Youth Affairs and Sports NSS Unit	10	135
NSS Day	NSS Units	17	167
Training On Short films Production	N.R.Films IQAC	25	203
International Youth day	Collaboration with Gramin Rugnalaya, Lakhandur and Yashwantrao Chawhan Arts, Commerce	25	254

	Science College, Lakhandur		
Vruksha Dindi Tree Plantation	Collaboration with Nagar panchayat and Yashwantrao Chawhan Arts,Commerce Science College, Lakhandur	6	200
International Yoga day	NSS Units	40	170
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Republic Day Celebration, Tahsil Office, Lakhandur	Group Dance Award (First Prize)	Tahasil Karyalaya, Lakhandur	8
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Environment Issue	Collaboration with Nagar panchayat and Yashwantrao Chawhan Arts,Commerce Science College ,Lakhandur	Vruksha Dindi Tree Plantation	6	200
Gender Issue	Collaboration with Gramin Rug nalaya,Lakhandu r and Yashwantrao Chawhan Arts,Commerce Science College ,Lakhandur	International Youth day	25	254
Social Awareness	N.R.Films IQAC	Training On Shortfilms Production	25	203
Patriotism	Nehru Youth Centre, Bhandara, Ministry of Youth Affairs and Sports NSS Unit	Elocution Competition	10	135

Environment Issue	Collaboration with Forest Department, Lakhadur and Yashwantrao Chawhan Arts, Commerce Science College, Lakhandur	Wildlife Week	20	189
Swachcha Bharat	Collaboration with Nagar panchayat and Yashwantrao Chawhan Arts, Commerce Science College, Lakhandur	Mahatma Gandhi Jayanti	40	323
Gender Issue	Collaboration with Gramin Rugnalaya, Lakhandur and Yashwantrao Chawhan Arts, Commerce Science College, Lakhandur	H.I.V. Test on World AIDS Day	13	145
Democratic Awareness	Collaboration with Tahasil Kalyalaya, Lakhandur and Yashwantrao Chawhan Arts, Commerce Science College, Lakhandur	National voters day	25	123
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Exchange	Dr. Rakesh U. Thakare	NIL	01
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant

NIL	NIL	NIL	Nill	Nill	NIL
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	NIL	Nill
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2880000	1186748

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
LIBMAN	Partially	1.0	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	5174	623051	200	161708	5374	784759
Reference Books	2259	1077959	212	100210	2471	1178169
e-Books	Nill	Nill	Nill	Nill	Nill	Nill
Journals	8	8950	2	4200	10	13150
e-Journals	Nill	Nill	Nill	Nill	Nill	Nill
Digital Database	Nill	Nill	Nill	Nill	Nill	Nill
CD &	Nill	Nill	Nill	Nill	Nill	Nill

Video						
Library Automation	Nill	Nill	Nill	Nill	Nill	Nill
Weeding (hard & soft)	Nill	Nill	Nill	Nill	Nill	Nill
Others(s pecify)	13	11850	Nill	Nill	13	11850
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nill
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwidt h (MBPS/ GBPS)	Others
Existin g	47	38	45	27	0	7	0	50	0
Added	1	0	1	0	0	1	0	8	0
Total	48	38	46	27	0	8	0	58	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

8 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilities
2858900	3947200	2397400	3433716

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

For the maintenance and utilization of physical, academic and support facilities, showing full faith in the principle of decentralization of authority, the institute has constituted various committees such as College

Development Committee, (Previously LMC), Syllabus Supervisory Committee, Games Sports, Ground development Committee, Environmental Study Club, Library Advisory Committee, Science Association, IT Computer Literacy Committee, College Exam, Result Analysis Improvement Committee etc. The College Development Committee is responsible for maintaining and utilizing physical facilities. Accordingly the said committee keeps track of the status of physical facilities in the institute and suggests and recommends repair, maintenance of the building and the creation of additional infrastructure as per the requirement to the head of the institute and governing body. In accordance with this under the supervision and guidance of principal and governing body the concerned clerk prepares the budget. The institute ensures the availability and optimal utilization of adequate physical facilities for the effective implementation of curricular, co-curricular and extra-curricular activities at the institute. For instance, on the suggestion of the said committee the institute installed vending machine in girls' lavatory for their convenience. CDC keeps observing all the classrooms of the institute and takes the requisite steps to maintain them well equipped with the required material like desk, benches, green board etc. To ensure smooth maintenance and optimal utilization of academic facilities, the principal has set up a Syllabus Supervisory Committee and appointed the Course Coordinators to monitor various academic activities which include the implementation of annual teaching plan for effective delivery of curriculum, use of ICT tools for effective teaching-learning process, arrangement of substitute in the absence of respective teacher for uninterrupted teaching-learning, co-curricular activities, classroom level tests, group discussions, teacher-students interaction etc. and suggest and recommend the required academic facilities for the same to head of the institute. The institute has a Science Association to monitor various activities related to science stream including the maintenance and utilization of laboratories. The Library Advisory Committee has been formed by the head of the institute to ensure the efficient maintenance and best possible utilization of the facilities provided by the library. In this way there are established systems and procedures to ensure quality maintenance and the optimal utilization of all the physical, academic and support facilities.

<http://www.ycclakhandur.com/wp-content/uploads/2021/04/PROCEDURE-AND-POLICIES.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Financial Support for Needy Students Scheme	0	0
Financial Support from Other Sources			
a) National	Rajashri, GOI ST, GOI SC, FS SC GOI NT GOI VJNT GOI OBC GOI SBC	1890	1512000
b) International	NIL	Nil	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability	Date of implemetation	Number of students	Agencies involved
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enhancement scheme		enrolled	
Certificate Course in Basic of Music (Vocal)	13/03/2019	20	Institute level
Certificate Course in Basic of Computer Fundamental	13/03/2019	60	Institute level
Certificate Course in Environmental Water Management	13/03/2019	36	Institute level
Certificate Course in Spoken English	13/03/2019	40	Institute level
Guest Lecture on Career in Microbiology	25/02/2020	60	Dr. A. M. Deshmukh, President, Microbiologists Society, India (Reg. No.MAH/4814/SAT)
Savitribai Phule General Knowledge Competitive Examination	14/10/2019	40	Pradnya Bahu-uddeshiya Swayam-Sevi Shikshan Sanstha,Zarpada,Arjuni/M or. Dist-Gondia (Mah.Reg.No.146/15)
Chanakya Dyanvardhini General Knowledge Competitive Examination	05/10/2019	37	Mahatma Phule Dyan- Vidyan Samiti, Nagpur (Reg .No.ANGP.978/98)
Lecture on Career Counseling	15/10/2019	40	Maharashtra Bank, Lakhandur
One Day Training Program on Career Counselling Personality Development	27/08/2019	36	Narayana IAS Academy Nagpur (UPS C/MPSC/SSC/BANKING-ISO 9001:2015)
Eklavya Dyanvardhini General knowledge Competitive Examination.	12/09/2019	27	Eklavya Dyanvardhini Bahu-uddeshiya Sanstha,Nagpur (Reg.No.Mah.282/07)

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive	Number of benefited students by career	Number of students who have passed in the comp. exam	Number of students placed
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		examination	counseling activities		
2019	Hands for Students Help Scheme	65	225	Nill	Nill
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	Nill	Nill	NIL	Nill	Nill
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	1	BSc	BSc	Dept. of Physics, R.T .M.Nagpur, University Nagpur.	M.Sc.(Physics)
2020	1	BCom	BCom	Dr. Ambedkar College Nagpur	MBA
2020	7	BCom	BCom	C.P & Berar College Nagpur	MCom
2020	1	BA	BA	Dept. of Political Science, R.T .M.Nagpur, University Nagpur.	M.A.(Political Science)
2020	2	BA	BA	Dept. of English, R.T .M.Nagpur, University Nagpur.	M.A.(English)
2020	4	BA	BA		M.A.(Pali)

				Yashwantrao Chawhan Arts, Commerce & Science College Lakhandur	
2020	30	BA	BA	Yashwantrao Chawhan Arts, Commerce & Science College Lakhandur	M.A.(Geography)
2020	50	BA	BA	Yashwantrao Chawhan Arts, Commerce & Science College Lakhandur	M.A.(Economics)
2020	50	BA	BA	Yashwantrao Chawhan Arts, Commerce & Science College Lakhandur	MA (Marathi)
2020	55	BA	BA	Yashwantrao Chawhan Arts, Commerce & Science College Lakhandur	M.A.(Sociology)
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
SET	Nill
SLET	Nill
GATE	Nill
GMAT	Nill
CAT	Nill
GRE	Nill
TOFEL	Nill

Civil Services	Nil
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cricket	Interclass	45
Annual sports	Institutional	65
Annual Athletic Meet	Interclass	50
Anand Mela	Institutional	35
Fashion Show	Institutional	25
Flower Rangoli	Institutional	20
Singing	Institutional	15
Group Dance	Institutional	10
Solo Dance	Institutional	15
Mehandi	Institutional	20
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Best Student Award	National	Nil	1	00	Mr. Piyush Meshram
2019	Best Skit Award	National	Nil	1	00	Mr.Nilesh Tondre, Mr.Rajat Morghade.
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Institution had established Students' Council for academic session 2019-2020 as per provision and notification of RTM Nagpur University under Maharashtra public University Act, 2016. Though the formation of the Students' Council at the institution level. The constitution of Students' Council takes shape on academic merit and a student representatives from NSS/Sports/Cultural/Girls as per reservation policy. The institution has the Students' Council of about 18 representatives from different classes and activities on a merit basis. The Council elects its secretary who participates at Institutional level academic and administrative activities. Student representation on various Committees. 1). IQAC, 2). College Development Committee (Regular and Alumni both). 3). Library Advisory Committee, 4). Abhinav Kala Manch Cultural committee. 5). Antarnad College Magazine Committee. 6). NSS. 7). Cell Against Sexual Harassment, 8). Anti-Ragging Cell, 9). Games Sports Committee, 10). Grievance and Redressal Committee, 11). Committee for SC/ST/OBC and Minority, 12). Various Study Forums Student Council of the

college works for the benefit of the students throughout the year and tracks several activities within and outside the college campus. The major activities tracked by the Students' Union in 2018-2019 are Cultural Activities: • Organizing Freshers' Welcome, a cultural program to welcome the newly admitted students in the college. • Celebration of birth and death anniversary in the college. • Observation of Teachers' Day to mark the birth anniversary of Dr. S. Radhakrishnan. • The organization of the annual social, a cultural program of the college. • Organizing Farewell, a cultural program to outgoing students of the college. • Sports Activities: • Organization of intercollege Cricket Tournament. • Organization of Annual Sports of the college. Other Activities: • Providing a list of financially backward students to the college to make them get fees concession from the college fund. Providing financial assistance to the students with financial need in collaboration with • Being a part of the organizing team of the Blood Group Camp held every year in the rural village by Department of Biochemistry. • Being a part of the organizing team of the Complete Blood Count Camp held every year in the college by Department of Biochemistry and Microbiology and Govt Hospital Wardha

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

40

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

02

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The governance of the college is based on democratic principles and the institute maintains the transparency in all the affairs. The top management believes in the distribution of responsibilities and promotes the participative management in both the academic and the administrative units of the college. The institution has 37 committees in portfolios to carry out various curricular, co-curricular and extra-curricular activities. The head of the college ensures that each and every committee has adequate liberty to work freely and innovatively. The head of the institute distributes certain responsibilities among the staff members in line with the guidance from the management. The management is committed to minimize the centralization of the authority and accordingly the senior faculties are given more responsibilities to offer their suggestions regarding various activities to be carried out in the college for each academic session. This practice helps the management to take good decisions and implement them in an effective manner for the academic development of students. The various departments of the college have been given adequate freedom and authority to take necessary decisions regarding the different activities and programs to be organized as a part of curriculum. The 'Admission and Prospectus Committee' is the example of decentralization of authority and the participative management at the college. At the outset of

each academic session the said committee is formed and the chairman along with the members are apprised of the duties and responsibilities to be carried out. The committee comprises twelve teachers and two members from non-teaching staff as nominated by the principal. The committee is authorized to take important decisions to ensure the smooth and students friendly admission process. As the students belong to rural, economically backward and naxal affected area, it is not affordable to them to bear the expenses for online admission process. Hence, on the request and recommendation of admission and prospectus committee to the top management, the institute provides free admission along with the online registration facilities to the students. The 'Science Association of the institute is another good instance of the decentralization and participative management in the institute. The head of the unit with the cooperation of other members of the committee takes necessary decisions to ensure the smooth and effective functioning of the unit under the guidance of head of the institute. Various outstanding activities and ventures including a special programme on Science Day are organized by Science Association during each academic session. In the organization of every single event by the Science Association, the participation and cooperation of all the stakeholders is ensured.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The institute has formed an admission committee that takes care of all the affairs related to admission process under the supervision of the principal. At the outset of each academic session the admission process starts and continues till the last date declared by the affiliating university. The admission committee forms different sub-committees for counselling students regarding admission to various streams. The institute ensures admission to all eligible students as per the guidelines of the university.
Industry Interaction / Collaboration	The institute has set up an Employment Guidance Committee to provide guidance to students regarding competitive exams and career building by organizing programmes and inviting experts. The institutes has been linked with 'SHREYASH' to offer students opportunities for apprenticeship in various private firms, industries and companies under the auspices of central government. Besides, the commerce department and science department organize industrial tours for students. Institute proposes to make collaboration with certain industries and firms to arrange special recruitment camps for the students.

Human Resource Management	<p>The institute organizes workshops and training programs for both the teaching and non-teaching staff members to update and enhance their professional knowledge and skills. Teaching Faculty are allowed to participate in FDPs, workshops, training programs, camps, conferences, seminars etc. to keep them abreast of time. The principal deals with the issues of staff members, if any, and resolves them impartially in a peaceful manner. The employees are appreciated and honoured by the top management for their spectacular achievements.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>INFLIBNET is available as a useful e-resource. Reputed journals, magazines are subscribed and books of various subjects are purchased every year. Library provides the facility of browsing and web search to both the students and teachers. ICT: - Most of the classrooms are ICT enabled and the entire college campus is well equipped with Wi Fi facility. Physical Infrastructure / Instrumentation: - All the classrooms are well furnished spacious with apt ventilation. Labs are well equipped with necessary instruments and stock books are well maintained. CCTVs are installed for better surveillance.</p>
Research and Development	<p>The institute specially focuses on the development of research culture. The faculty members are continually encouraged to carry out research activities in terms of research paper writing, participation and paper presentations in conferences, workshops, seminars. Various seminars, webinars, workshops and conferences on different topics including IPR are organized at the institute to provide a platform to the teachers for ventures in research area. Students are motivated to take part in seminars and workshops organized by the home college and other colleges to inculcate research values among them. The institute proposes to start research centre for Ph.D. work in some subjects. IOAC, College Research Committee aim at enhancing the quality of research works in the institution.</p>
Examination and Evaluation	<p>The institute evaluates the learning process at regular intervals. The IQAC, Exam Committee and the teachers arrange</p>

tests in order to evaluate and monitor student academic progress during the ongoing session. Various unit tests are conducted by the faculty to gauge the learning level of the students and a preliminary exam is held at the end of each semester to prepare students for the final University exam. The internal assessment is made on the basis of students' performance in unit tests. The students are given assignments and seminars are arranged on the curriculum related topics to evaluate their learning.

Teaching and Learning

Teaching-learning is the most important part of the educational process. The institute adopts various strategies and measures to turn the teaching learning process into a valuable and enlightening experience for the learners in particular. The teachers are motivated to be more and more innovative and creative with the teaching methods and ways they implement in the classroom to interact with the students with the intent to transform the traditional pedagogy into an effective and impactful teaching-learning event and for the same, the institute has set up a Syllabus Supervisory Committee to achieve the task of imparting quality education to the students through productive teaching.

Curriculum Development

The institute is bound to implement the curriculum designed and prescribed by the affiliating university. However, the institute collects the feedback on syllabus from different stakeholders and analyses it and accordingly certain measures are taken to enhance the efficacy and quality of the curriculum delivery at the institute level. The teachers who are members on Board of Studies also offer useful suggestions to bring required changes in the current curriculum.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The institute promotes e-governance in almost all the areas of operations to enhance the working capacity of the staff members and ensure maximum convenience for the students. The important notifications regarding admission process, exam, scholarship,

	significant activities are sent to students through e-messages and emails. On college website instructions are posted.
Administration	With the help of special software installed by Mastersoft Erp. Solutions Nagpur, the institute has almost all the data related to admission process, list of students in different formats such as course wise, class wise, stream wise, category-wise, date of admission wise and so on readily available for the purpose of record maintenance and transfer to other units.
Finance and Accounts	The institute uses a local level software for carrying out various activities related finance and accounts.
Student Admission and Support	Admission process is partially online and partially offline. The college offers admission to all the eligible students as per the capacity. Application forms are invited from the desirous and eligible students along with online registration on both the affiliating university portal and the institute portal. The e-message of the registration and admission completion is sent to all the newly admitted students for their convenience. Students are personally counselled by the faculty regarding the any difficulty or confusion related to admission process.
Examination	Examination forms are accepted in both the offline and online formats by the institute according to the guidelines issued by the affiliating RTM Nagpur University Nagpur.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	NIL	NIL	NIL	Nill
2019	NIL	NIL	NIL	Nill
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the	Title of the	From date	To Date	Number of	Number of
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	professional development programme organised for teaching staff	administrative training programme organised for non-teaching staff			participants (Teaching staff)	participants (non-teaching staff)
2019	One Day National Webinar on "Intellectual Property Rights (IPRs)"	NIL	28/01/2020	28/01/2020	450	Nil
2020	NIL	Workshop on 'Computer Literacy and its Application in Office'	15/07/2019	15/07/2019	Nil	20

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDP on "Managing Online Classes and Co-creating MOOCs:2.0"	2	18/05/2020	03/06/2020	15
Five Days Online Course on Futuristic Accounting	1	11/05/2020	15/05/2020	5
One Week National FDP and Online Teaching on MOODLE Learning Management System	1	25/04/2020	30/04/2020	6
Seven Days NSS Training Program	1	02/03/2020	08/03/2020	7
Online Refresher Course in English Language Teaching	1	01/09/2019	16/02/2020	135

One Week Training Program on "Computer Interfaced Science Experiments"	1	30/09/2019	05/10/2019	6
UGC Sponsored 122nd Orientation Program	2	31/10/2019	20/11/2019	21
Online Refresher Course Commerce	1	01/09/2019	16/02/2020	135
Online Refresher Course in Leadership and Governance in Higher Education Level-2	1	01/09/2019	16/02/2020	135
Online Refresher Course on "Teacher and Teaching in Higher Education"	1	01/09/2019	16/02/2020	135
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
8	15	1	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>Annual Salary Increment</p> <ul style="list-style-type: none"> • Employer's Contribution of PF to permanent employees • Medi-claim benefits as per government rules • Maternity leave • Casual leave, Special leave and medical leave for eligible employees • FDPs and training programs and workshops organized for staff • Special permission for staff pursuing Ph.D. 	<p>Annual Salary Increment</p> <ul style="list-style-type: none"> • Employer's Contribution of PF to permanent employees • Medical claim benefits as per government rules • Maternity leave • Casual leave, Special leave and medical leave for eligible employees • training programs and workshops organized for staff 	<p>Students are given considerable relaxation in admission fees. For scholarship special guidance and help is provided to students. Guidance related to competitive exams and employment.</p>

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution is committed to maintain transparency in all the financial affairs. Following which it conducts the financial audits regularly. We have our own internal audit mechanism in terms of internal sanctioning system whereby the concerned clerks under the supervision of the Principal maintain the records of financial matters. The institution has an external auditor who carries out the statutory audit which is conducted once in a year in the month of May or June. Finally, the audited statements are prepared by the Chartered Accountant and the same, duly signed by the Principal, is forwarded to the relevant department for further assessment. Whatever objections, raised in the statutory audit, are corrected by the institution.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
View File		

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	Yes	IQAC
Administrative	No	NIL	Yes	Governing Body

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- The institute organizes a yearly meeting of Parent-Teacher Association in which the parents offer valuable suggestions for the development of the college.
- The discussion on the drawbacks of the institute is carried out to find out solutions to bring improvement.
- Parents present the important issues related to students.

6.5.3 – Development programmes for support staff (at least three)

1. The institute provides the Gymnasium facility to all the staff members of the institute.
2. Canteen facility is available for all the faculty members.
3. The IT Computer Literacy Committee of the institute arranges special awareness workshop for all the staff members on 'Computer Literacy Online Activities'.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Workshops and Seminars
2. Recruitment of Teaching and Non-teaching Staff
3. Focus and Encouragement to Online Teaching

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No

c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Recruitment of Teaching and Non-teaching Staff	15/02/2020	15/02/2020	15/02/2020	50
2020	Two day International Conference on "Future Tech of Life Science"	14/02/2020	14/02/2020	15/02/2020	750
2020	One Day National Webinar on "Intellectual Property Rights (IPRs)"	28/01/2020	28/01/2020	28/01/2020	450
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
National Women's Day	08/03/2020	08/03/2020	137	21

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
2.04454

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Provision for lift	No	Nil
Ramp/Rails	No	Nil
Braille Software/facilities	No	Nil
Rest Rooms	Yes	Nil

Scribes for examination	Yes	Nil
Special skill development for differently abled students	No	Nil
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	Nil	24/09/2019	1	NSS Day	Social Service	235
2019	1	Nil	12/10/2019	1	International Youth Day	Programme on AIDS control	235
2019	1	Nil	01/12/2019	1	Red-Ribbon club	HIV-AIDS awareness Rally	231
2019	Nil	1	01/10/2019	7	Wildlife Week	Wildlife week programme	341
2020	Nil	1	25/01/2020	1	Voting Awareness Programme	Voting Awareness Rally	543
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Handbook on code of conduct for students and Teachers	23/10/2019	<p>Code of Conduct for Students • The students are strictly directed to carry the identity card with photograph affixed while on campus. • Students are instructed to follow the college dress code. • It is compulsory for students to attend the lectures and practicals regularly.</p> <p>• Students must have minimum 75 attendance in theory and practicals. • Students' conduct must be</p>

good. • Students are strictly instructed to appear for all the tests and examinations with satisfactory outcome. • Students are instructed to read the notices stuck on display boards. • The students are instructed not to cause any disturbance to fellow students and other classes. • Students should not wander aimlessly in the premises of the institute. • Students are not allowed to form any organization or association in the institute and invite any guest or speaker to address them without having prior permission of the principal. • Students must take the permission of the principal to arrange any trip. • Students are strictly instructed not to cause any sort of damage to the property of the institute. • The students are strictly prohibited to indulge in any act of ragging on and off the campus, as per the Maharashtra Prohibition of Ragging Act 1999. • Students are strictly prohibited to indulge in any sort of addiction. • Students are strictly prohibited to indulge in any act of violence. • Students are expected to pay due respect to the teachers and elders. Rules for Parking • All the students and staff members are instructed to park their vehicles in the allotted parking area by the institute. • All the students and staff members are instructed to lock their vehicle properly. • The institute

		<p>is not responsible for vehicles parked outside of the campus.</p> <p>Examination Rules • The students' attendance in respective subjects must not be below 75 to attend the theory and practical university exams. • It is compulsory for all the students to appear for college-level and university exams. • If a student is not able to appear for examinations because of any unavoidable reasons, he/she is expected to apprise of the same to competent authority. • Students are directed to take note of the exam time table without a fail and also be alert towards the changes that take place in the time table, if any. • Student must reach the examination hall thirty minutes before the commencement of examination. • The students are bound to follow the instructions given by the supervisor in the examination hall.</p> <p>• Students are not allowed to cause any sort of annoyance or disturbance in the examination hall. • Any sort of malpractice is strictly prohibited in the examination hall. • Institute provides a scribe to differently abled students.</p>
Handbook on code of conduct for students and Teachers	Nill	<p>Code of Conduct for Teachers • Teachers are directed to have clear communication with the students to apprise them of the instructions for all the assignments. • Teachers are expected to have updated knowledge of the respective subjects and the current affairs.</p> <p>• Teachers are expected</p>

to make pre-preparation for the lecture they have to deliver in the classroom. • Teachers are directed to conduct practical and other exams as per the scheduled time. • Teachers are expected to make the use of ICT tools like projectors, e-resources etc. for effective teaching-learning process. • Teachers are directed to record the students' attendance regularly. • Teachers are supposed to complete the syllabus as per the annual plan. • Teachers must evaluate the examinations in the given time. • Teachers are directed to conduct the examinations in a free and fair environment. • Teachers are expected to be responsive to the queries and problems of the students. • To have communication with parents/guardians of the students. • To get the permission from the competent authority for any sort of leave. • They are expected to obey all the rules, regulations by the affiliating university and instructions given by the principal. • Teachers are advised to avoid the malpractice of plagiarism for their research work.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Chhatrapati Shahu Maharaj Birth Anniversary	26/06/2019	26/06/2019	340
Rajmata Jijau Death Anniversary	07/07/2019	07/07/2019	350
Annabhau Sathe Birth Anniversary	01/08/2019	01/08/2019	400
Independence Day	15/08/2019	15/08/2019	800

Teachers Day	05/09/2019	05/09/2019	360
Mahatma Gandhi and Lal Bahadur Birth Anniversary	02/10/2019	02/10/2019	340
Sanvidhan Din	26/11/2019	26/11/2019	750
Mahatma Jyotiba Fule Death Anniversary	28/11/2019	28/11/2019	250
World's AIDS Day	01/12/2019	01/12/2019	320
Dr. Babasaheb Death Anniversary	06/12/2019	06/12/2019	265
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1) Bicycles: The college makes special efforts to encourage environmental awareness amongst its students and staff. We firmly believe that environmental awareness must lead to environmental action. The most of the students use bicycles to reach the college every day. Even the staff members come to college by bicycle on every Saturday. 2) Public Transport: The college students and staff use public transports to reach the college. The institution advises the students about transportation etiquettes like remaining polite, following traffic rules, offering their seats to the elderly, pregnant women etc. 3) Plastic free campus: The college is making special efforts for plastic free campus. The students are encouraged to use minimum plastic in the campus. The notices, banners, stickers and instructions are issued for the strict implementation of minimum use of plastic. 4) Paperless office: Due to digitalization of campus there is less use of paper in the college, the use of computer, mobile, internet, SMS alerts etc. minimizes the paper work in the office. The use of paper is greatly reduced by maintaining e-records. This reduces carbon footprint. 5) Green landscaping with trees and plants: We undertake tree plantation programme every year in the college campus, and some seasonal flowers and perennial plants are grown. We actively participate in the tree plantation programme organized by Forest Department, Govt. of Maharashtra, Lakhandur in the nearby villages during the academic year.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Title of the Best Practice I: Village Adoption Scheme Objectives: To bring the Naxal-affected and socio-economically backward villages into mainstream. To help the villages for their development in various fields. To provide information to the villagers about the various welfare schemes of government. To sensitize people on important issues related to health, hygiene, eradication of superstition, gender equality, open defecation, de-addiction, ill customs, women related diseases, malnutrition, female foeticide, child labour, caste bias etc. To encourage farmers to face all sort of challenges and refrain from suicide through special counselling on stress management. To be familiar with the life style of villagers and the challenges faced by them. To organize various programmes like speeches of experts, social reformers, intellectuals, doctors, agriculturalist, government officers etc. To organize various cultural activities like dramas, skits, street plays, dances, mimicries, singing competition, to create awareness and also entertain the villagers. To provide an opportunity to the students of the institute to have interaction with villagers. 3. The Context: Our institution is located in naxal affected, and socio-economically backward, remote and rural area of Lakhandur in Bhandara

district. Our institute is the only full-fledged one in the entire Lakhandur region. As the people of this region are economically backward, they can't afford to go to distant places to take the higher education after HSC. So they are dependent on our institution for the purpose of higher education. Being well aware of this, our institute shows full commitment to providing suitable environment to these needy students for the said purpose. Most of the students at our institute come from villages. So to establish better connectivity with the villages, our institute took the decision to implement 'Village Adoption Scheme' from the academic year 2014-15. Accordingly the institute adopts a village. Under this scheme, we adopted the village Kudegaon for the period of three years from 2014-15 to 2016-17 This village is situated 7 kms from Lakhandur. Kudegaon is the village where people are mainly dependent on agriculture for their economic source. Under this scheme, the next village we adopted is 'Asola' which is situated on Paoni-Lakhandur road and just 3 km from Lakhandur in the year 2017-18. Asola is a small village and most of the people are farmers and labours. The institute has adopted another village namely Bhagadi which is six km from Lakhandur in the on-going academic session. 1. Practice: As per the objective of village adoption scheme, the institute shows full commitment to do the best possible for the adopted villages. The institute through NSS organizes various awareness programmes and carries out various activities such as health hygiene, eradication of superstition, gender equality, open defecation, de-addiction, social ill-customs, women related diseases, malnutrition, employment self-employment, problem of farmer's suicide, dramas, skits, street plays, mimicries, dancing and singing competitions, interaction sessions with villagers, importance of collective labour, cleanliness drive, need of weirs for water conservation, the environmental pollution, tree plantation drive, display of posters banners with relevant slogans etc. In the consecutive academic sessions 2014-15, 2015-16 and 2016-17, the college selected the village Kudegaon for the implementation of Village Adoption Scheme. The NSS unit of the college organized seven days University level camp from dated 16.01.2015 to 22.01.2015 on the theme 'Swachh va Nirmal Bhartasathi Yuvakanche Yogdan' (The Contribution of Youth for Clean India). 150 NSS volunteers and 8 faculty members participated in the camp. In the session 2015-16, special camp was organized in the same village from dated 06.01.2016 to 12.01.2016 on the theme 'Swachh va Nirmal Bhartasathi Yuvakanche Yogdan' (The Contribution of Youth for Clean India). In the camp, 120 NSS volunteers and 6 faculty members of the college participated. In the session 2016-17, seven days University level NSS camp was organized at the same village from dated 04.01.2017 to 10.01.2017 on the theme 'Swachh va Nirmal Bhartasathi Yuvakanche Yogdan' (The Contribution of Youth for Clean India). There were 158 NSS volunteers and 6 teachers present in the camp. After the completion of three years' period of adoption of village Kudegaon, in the academic session 2017-18, our college adopted another village, Asola, Tah- Lakhandur. The NSS unit of the college organized seven days university level NSS camp from dated 31.01.2018 to 06.02.2018 on the theme 'Swachh Bharat Nirmitisathi Yuvakanche Yogdan' (The Contribution of Youth for Clean India). In the camp, 211 NSS volunteers and 10 faculty members of the college present. The institute has adopted a village Bhagadi in the session 2018-19. The NSS unit of the college organized seven days university level NSS camp from dated 27-01-2019 to 02-02-2019 on the theme 'Swachh v Nirmal Bharatasathi Yuvakanche Yogdan' (The Contribution of Youth for Clean India). In the camp, 200 NSS volunteers and 10 faculty members of the college present. The institute successfully organized state level seven days NSS camp at village 'Bhagadi' on the topic 'Ek Bharat-Shreshtha Bharat' from 02/02/2020 to 08/02/2020 in the current session 2019-20. The NSS volunteers across the state vehemently participated in the camp. During the camp so many activities, programmes useful for the villagers were organized. The other units of the institute also actively participated in the village adoption programme and offer their substantial contribution and active

cooperation. 5. Evidences of success: 1. In the village the rate of literacy has increased and there has been a change in the attitude of villagers towards higher education. 2. The villagers have become more conscious about health hygiene, cleanliness, environmental sustainability. 3. There has been considerable decrease in social evils such as superstition, addiction, female foeticide, child labour, caste bias etc. 6. Problems Encountered and Resources Required: 1. The area is naxal affected, rural remote. 2. Poor transportation facility. 3. Poor awareness about ICT. 4. The villagers tend to abstain from communication with the outsiders. 5. Open defecation still continues to be a challenge. 6. State Transportation service required. Best Practice II Title of the Practice: Academic Excellence Award 1. Objectives: To encourage the students to improve their academic performance. To provide the incentive economic help to top-scorers in individual subjects by the respective subject teachers. To inculcate competitive spirit among students. To felicitate the meritorious students by distinguished personalities. To inspire the slow learners for better academic performance. 3. Context: The institution is committed to provide the quality education in rural, economically and socially backward area like Lakhandur. The institution takes every care to enhance the academic performance of students. So we realised the importance of felicitating and honouring the students for their academic achievements and started distributing Academic Excellence Award to the top scorers and meritorious students. To inculcate the competitive spirit among the students and motivate them for better academic performance, the institution took the decision to introduce the Academic Excellence Award every year. As the region is economically backward and most of the students come from poor families, not only the teachers but the top management also contribute prize money to award the students. Thus the institution ensures the involvement of maximum stakeholders in the programme. 2. The Practice: Taking into consideration the vision and mission of the institution, we have been organising the Academic Excellence Award ceremony for the last five years. The college publishes the details of Academic Excellence Award with prize money sponsored by the respective faculty members and the members of top management, every year in the prospectus. The institution has also formed the 'Academic Excellence Award' committee which finds out the top scorers of the previous year in individual subjects. The committee members collect the prize money from all the subject teachers. All the top scorers and meritorious students are informed by correspondence or through personal contact. They are asked to remain present in the prize distribution ceremony organised during the annual function of the college. In the presence of invited guests and dignitaries the prize money and mementos are given to the top scorers and meritorious students. The record of the same is maintained by the concerning committee. In the session 2019-20 the institute arranged 'Academic Excellence Award' on 6th March, 2020. All the top scorers and meritorious students were felicitated and were given the prize money sponsored by the teaching and non-teaching staff in the presence of the invited guests and dignitaries. 3. Evidences of success: For the last consecutive five years we have been successfully organising the Academic Excellence Award ceremony. It has come to our notice that there has been gradual development in student's academic performance. To some extent, the institution has succeeded in inculcating the competitive spirit among the students through the distribution of 'Academic Excellence Award' to the top scorers and meritorious students. Due to this prize distribution ceremony not only the winners but also the students present in the programme get inspired for better performance in future. All the teachers promptly and willingly give the prize money. In the programme, all the awardees including those who have left the college for further education remain present without a fail. 6. Problems Encountered and Resources Available: No problems are encountered

Upload details of two best practices successfully implemented by the institution as per NAAC format in your

institution website, provide the link

<http://ycclakhandur.com/wp-content/uploads/2021/09/Best-Practices-2019-20.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Promotion of Research Culture: Keeping in view the importance and significance of the research activities in the field of higher education and society, our institute believes in the promotion of research culture among the staff members and students. Accordingly, the teachers are encouraged to undertake various research activities and provide the benefit of the same to the students and the society. The teachers are also advised to inculcate the same research culture among the students as well. For the attainment of the said goal, the institute provides all the best possible facilities to the teachers and the students. This includes the e-resources like INFLIBNET, WI-FI connectivity, National Digital Library, online video clips, PPTs, and e-material required for the research activities. Besides, the institute also provides ICT tools like high resolution projectors to ascertain the achievement of the goal of promoting research culture among the teaching staff and students. Similarly, the institute is fully responsive to the approaches of teachers for conducting research works. In accordance with this, the institute liberally grants permission to the teaching staff for attending various conferences, seminars, workshops etc. The institute also encourages the teachers to prepare research papers and get them published in the reputed journals. The institute motivates the teachers to complete their Ph.D. works and for the same it grants the permission as and when requested by them. As a result of the promotion of the research culture in the institute, there are 12 teachers who have completed their Ph.D. and the three teachers have submitted their thesis to the affiliating RTM Nagpur University, Nagpur, while four ones have successfully enrolled for the same venture. There are number of research papers published in the reputed journal, seminars, conferences proceedings with ISSN, ISBN Nos. science teachers have presented their posters in seminars and conferences successfully. The percentage of teachers attending conferences, seminars, workshops has also increased considerably. In addition, some teachers have also published their books with ISSN and ISBN Nos. through reputed publications. Similarly, the students have also participated in some seminars and workshops and presented their research papers and carried out research activities in them. The students participate in the college level seminars organized by the respective departments. The principal of the institute and an Assistant Professor of Geography department are currently working as a recognized Ph.D. Guides in RTM Nagpur University, Nagpur. Some of the scholars under their guidance have received Ph.D. degree while others have submitted their thesis. The institute is in the process of starting 'Research Centre in Geography Department' of the institute with the permission of the affiliating university. In this way, the institute has got the substantial success and response from the teachers and students to its mission of promoting research culture in the institute

Provide the weblink of the institution

<http://www.ycclakhandur.com/wp-content/uploads/2021/04/Distinctiveness.pdf>

8.Future Plans of Actions for Next Academic Year

IQAC plan of action for the next academic year: • To organize interdisciplinary workshops, Conferences, Seminars. • To start new Add-on Courses. • To sign more MoUs with other institutions, agencies, industries. • To conduct faculty and student exchange programme with other institutions. • To introduce creative and innovative technique in teaching-learning process. • To encourage the students to

participate in seminars, conferences etc. • To motivate students to present papers in seminars, conferences etc. • To encourage teachers to publish research papers in quality UGC-Care journals with good impact factors. • To carry out minor and major research projects. • To encourage the teachers to complete Ph.D. work. • To start research centre for Ph.D. work in various subjects. • To motivate teachers to gain financial support from various funding agencies for research projects. • To carry out outreach programmes for the welfare of society. • To organize programmes, rallies to create awareness among the people about environmental issues. • To conduct tree plantation drive in and off the campus. • To offer financial help to the needy students for admission. • To enhance the infrastructural facilities. • To digitalize the admission process for the convenience of students. • To organize special workshops for non-teaching staff. • Upgradation of all the laboratories. • To start new PG courses. • To introduce skill based courses. • To open a coaching centre for competitive exams like MPSC UPSC. • Upgradation of library. • To apply for NIRF. • To recruit new full time and permanent teaching and non-teaching staff.